



DELHI PUBLIC SCHOOL, GBN

CLASS- XII

DPS/GBN/CIR 2363

Date: 03.06.2020

Change of Examination Centre

Dear Parent,
Greetings!

As per the decision of the CBSE Board, the examinations of the major subjects which were postponed will be held from **July 01, 2020 to July 15, 2020**.

Because of the prevailing conditions of the spread of COVID-19 pandemic in the country special efforts have been proposed to conduct the examination in a safe manner.

As a number of students have shifted from the district of their school to some other district in the country, CBSE has decided to address this problem being faced by the candidates by taking the following two decisions in respect of the forth coming examinations:

1. Examinations would now be conducted in the respective schools of the candidates instead of the examination centres already allotted. (Please note that NOW your ward will be appearing for the remaining examinations at **Delhi Public School, Gautam Buddha Nagar, Noida**, as per the examination schedule.)
2. CBSE will allow change of examination centre in respect of candidates who have shifted and are residing in some other district in the country than the place of their school.

Important Conditions:

1. Change of centre in the same district will not be allowed.
2. Change of examination centre will be allowed only in the district in which the applicant has shifted to and in which CBSE is having affiliated schools.
3. No examination centre will be permitted in the containment zones. In case of schools falling in containment zones as on date, examination centre of the students of these schools will be allotted outside the containment zone.
4. Once option is exercised by the candidate for change of examination centre, no change will be allowed thereafter.
5. No request for reconduct of examination will be entertained.

How to Make the Request:

1. It will also be the responsibility of the students to inform their own school about the fact that they have shifted from the district of their school to some other district in India and intend to appear in the examination from their present district of stay.
2. **Interested students are requested to share their present correct and complete address with District and State.**
3. No request for change of examination centre should be sent to CBSE directly by the candidates. Such requests will not be entertained.
4. CBSE will communicate to the schools about its decision regarding change of district in the form of **Permission Letter**, for onward communication to the candidate concerned.
5. **Candidate shall have to carry a printout of the Permission Letter, while going to appear for the examination along with their old Admit Card and School Identity Card.**
6. Candidates can check the location of their examination centre with the help of Mobile App- 'Examination Centre locator of CBSE' from June 20, 2020. The App is available in Play Store. This App will work only on Android Mobile.
7. **The last date of sending the request for change of Examination Centre by the students to their own school is June 06, 2020.**
8. **NO REQUEST WILL BE ENTERTAINED AFTER THE AFOREMENTIONED DATE.**

Regards,

Principal (Officiating)

ATMANIRBHAR BHARAT- BE VOCAL USE LOCAL